



GWRRRA Bulletin



September 27, 2016

**SUBJECT: Ending UTDP
Status of UT, SUT, and MUT Certifications**

Distribution: Widest Possible

Effective October 1, 2016 the University Trainer Development Program (UTDP) will no longer be offered. Requests for advancement from UT to SUT or SUT to MUT for those individuals who have completed the requirements for promotion will be accepted until December 31, 2016.

Students who have completed UTDP and have not yet completed their certification by being observed and certified delivering a seminar presentation during the initial six (6) month certification period will be allowed to complete that process.

University Trainers (UT), Senior University Trainers (SUT), and Master University Trainers (MUT) who wish to maintain their certifications may do so by utilizing the current renewal process outlined in the GW University Handbook under sections titled, "University Trainer Renewal Process", "Senior University Trainer Renewal Process", and "Master University Trainer Renewal Process".

All future Instructor certification will be through the successful completion of the Instructor Training and Certification Program (ITCP). Once certified through ITCP candidates will be designated as University Instructors (UI). If they had an assigned SI number from the old system that number will follow them into the new certification. If the UI has never been certified under the old program a unique SI number will be assigned to them.

As we continue to improve and change our training techniques the majority of the existing seminar offerings will be converted to this new way of presentation. Once converted those modules will then become available only to an ITCP Certified Instructor. There will be some that will not need to be changed and those will continue to be available to all Instructors (ITCP Certified and previously certified).

Information concerning steps to apply to the ITCP will be covered in a separate bulletin.

From The Desk of

Director of Training